

DUTY CERTIFICATE

Certifies that Sri/Smt _____

, **Day Deposit Collection Agent** has attended the _____ Branch
for _____ days on the following days during the month of _____ for
full day duty.

He/she has availed _____ days leave on _____.

This certificate is issued for the purpose of sanctioning eligible wages to him/her.

Place:

Date :

Office Seal

Branch Manager

Total Days of Duty:

Sanctioned a sum of Rs _____ as wages.

Place:

Date :

Secretary



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